

**JOB DESCRIPTION**  
**MURFREESBORO FIRE DEPARTMENT**  
**FIREFIGHTER**

**1. JOB TITLE: FIREFIGHTER**

**2. DEFINITION:** This position is entry level but, at the time of hire, requires prior completion of the Recruit Firefighter course with the State Fire Academy or the Basic Live Firefighting course and a minimum of one (1) year of experience with a paid or volunteer fire department. The position requires an individual to deal with all types of fire, fire rescue, and hazardous material situations. A large part of duty time is taken up in city-wide pre-planning, training, and maintaining equipment and quarters. The employee is responsible to the Fire Chief through the chain of command. All employees are responsible to the City Manager. This position is classified as Non-Exempt for the purposes of the Fair Labor Standards Act, and as having a reasonably foreseeable occupational exposure to bloodborne pathogens. As Safety Sensitive, the employee is subject to pre-employment, reasonable suspicion, post-accident (incident), random, promotion and transfer, return-to-duty and follow-up drug and alcohol testing.

**3. EQUIPMENT/JOB LOCATION:**

- a. The employee must safely operate a motor vehicle and firefighting equipment including, but not limited to, nozzles, hoses, self-contained breathing apparatus, power saws, pumps, generators, computers, and radios.
- b. The employee may be assigned to any one of the City's fire stations or shifts and may be reassigned at any time.
- c. All firefighting and emergency operations must be performed during all kinds of weather conditions. The employee is exposed to extreme heat, smoke, hazardous chemicals, heights, confined spaces and falling materials.
- d. All City facilities and vehicles are tobacco-free.

**4. ESSENTIAL FUNCTIONS OF THE JOB:**

- a. Complies with City and Departmental policies, procedures, rules and regulations.
- b. Dons personal protective clothing within one minute and wears complete set of self-contained breathing apparatus weighing up to forty (40) pounds for different lengths of time depending on emergency situation.
- c. Participates in fire drills and attends training classes in firefighting, Medical First Responder, and related subjects.
- d. Cleans and waxes apparatus and equipment for operational readiness.

- e. Performs extremely strenuous and physical labor for extended periods of time, occasionally under unfavorable climatic conditions, frequently lifting objects weighing fifty (50) to one hundred (100) pounds.
- f. Performs duties requiring reaching, bending, pushing, pulling, crouching, stooping, crawling, and climbing in buildings and close quarters that may be filled with smoke.
- g. Maintains physical fitness and must pass annual physical ability test.
- h. Performs salvage operations such as placing salvage covers, sweeping water, and removing debris. Stops the flow of water from a sprinkler with sprinkler wedges or stoppers.
- i. Responds to fire alarms; lays and connects hoses, maneuvers nozzles and directs water streams.
- j. Forces entry of premises for firefighting and rescue operations; uses chemical fire extinguishers, bars, hooks, lines, and other equipment.
- k. Positions and climbs ladders up to 110 feet to gain access to upper levels of buildings; works at heights up to 150 feet.
- l. Fights fires and participates in other emergency operations.
- m. Ventilates burning buildings by opening windows, doors, and skylights, or by cutting holes in roofs and floors.
- n. Removes persons from danger.
- o. Carries charged hose line into structure for fire extinguishment.
- p. Must perform Medical First Responder services.
- q. Performs extrication and rescue operations involving victims from motor vehicle accidents, helps special rescue teams, and responds to hazardous materials incidents.
- r. Participates in annual hose test, pumper test, and hydrant test which involves unloading and reloading fire hose back on truck.
- s. Effectively reads, writes, and communicates in English on two-way radios.
- t. Responds punctually to all assignments.
- u. Sits, stands, stoops, bends, reaches, walks, and climbs intermittently.

**5. ADDITIONAL EXAMPLES OF WORK PERFORMED:**

- a. Performs general maintenance work in the upkeep of Fire Department property: cleans and washes walls and floors, makes minor repairs, washes and dries hoses, mows yard, washes windows, paints, and otherwise maintains quarters.
- b. Assists with the fire prevention program.
- c. Performs other duties and special projects as assigned.

## **6. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- a. Must be at least twenty-one (21) years of age.
- b. Must possess a high school diploma or GED equivalent.
- c. Must possess a driver's license valid in the State of Tennessee, with the ability to safely operate a motor vehicle, and must maintain automobile liability insurance on vehicle used to perform job duties for City of Murfreesboro of at least \$100,000.00 single limit and \$300,000.00 aggregate, or such other amount as City-wide policies may require in the future.
- d. Must submit to and pass a pre-employment drug and alcohol screen upon offer of employment.
- e. Must have legal authorization to work in the United States of America.
- f. Must pass a physical examination, including medical history, by a licensed physician upon offer of employment.
- g. Must have successfully completed the Recruit Firefighter course with State Fire Academy or the Basic Live Firefighting course.
- h. Must have successfully completed the Tennessee Association Rescue Squad (T.A.R.S.) Extrication course within the first twelve (12) months of employment.
- i. Must have a minimum of one (1) year of experience with a paid or volunteer fire department.
- j. Must successfully complete the Murfreesboro Fire Department's Firefighter Survival, Rapid Intervention Team (RIT), and EZ-Scape Self Rescue Belt training within the first twelve (12) months of employment.
- k. Must successfully complete Water Rescue Awareness training within the first twelve (12) months of employment if training is available.
- l. Must comply with State of Tennessee Firefighting Commission training rules and successfully pass Firefighter I certification within twelve (12) months of being classified as Firefighter. Failure to obtain Firefighter I certification within the first twelve (12) months of employment as Firefighter shall result in termination of employment; time classified as Fire Trainee is not considered time as Firefighter.
- m. Must complete Medical First Responder training and be Medical First Responder state certified within the first twelve (12) months of employment and must maintain certification. Failure to obtain Medical First Responder certification within the first twelve (12) months of employment shall result in termination of employment; time classified as Fire Trainee is not considered time as Firefighter.
- n. Must successfully complete Smoke Diver I course with the State Fire Academy within the first twenty-four (24) months of employment. Failure to successfully complete Smoke Diver course within the first twenty-four (24)

months of employment shall result in termination of employment; time classified as Fire Trainee is not considered time as Firefighter.

- o. Must be able to wear and use a self-contained breathing apparatus in accordance with the Standard on Respiratory Protection, 29 CFR 1910.134.
- p. Must pass a physical ability test prior to offer of employment and annually thereafter.
- q. Requires visual minimum of 20/100 each eye uncorrected and 20/30 each eye corrected.
- r. Must not have been convicted of, pleaded guilty to, entered a plea of *nolo contendere* to, or received judicial diversion for any:
  - Sexual offense, or have been placed on a sexual offender registry, regardless of the amount of time since the offense;
  - Violent felony, regardless of the amount of time since the offense;
  - Violation of any federal or state laws or city ordinances relating to force, or violence within the last five (5) years;
  - Felony offense other than violence or sex within the past five (5) years;
  - Federal or state misdemeanor charges involving use, possession, manufacture, or sale of controlled substances or drug paraphernalia or felony use of controlled substance within the past three (3) years; or,
  - Misdemeanor charge involving DUI/DWI or alcohol within the past three (3) years.
- s. Ability to learn to operate various types of firefighting equipment including saws and generators.
- t. Literacy in English with the ability to understand and carry out oral and written instructions and posted schedules.
- u. Ability to establish and maintain effective, harmonious, cooperative, and productive working relationships with the public and other City employees.
- v. Ability to report to work on time and work twenty-four (24) hour shifts and overtime when called to duty.
- w. Ability to perform functions of the job within a reasonable time period.
- x. Ability to work in small spaces; must not be claustrophobic.
- y. Ability to work at heights of 150 feet.
- z. Ability to operate a fire hose under water pressures of 100 pounds.
- aa. Ability to react quickly and calmly in an emergency situation and to determine the proper course of action.
- bb. Ability to learn, understand, and follow city and departmental policies, procedures and regulations.

Non-Exempt  
Safety Sensitive  
September 9, 2011

APPROVED

  
GLEN GODWIN